

**BYLAWS  
OF THE  
ASSOCIATION OF MENDOCINO COUNTY RETIRED EMPLOYEES  
(AMCRE)**

**ARTICLE I. NAME**

The name of this organization shall be the ASSOCIATION OF MENDOCINO COUNTY RETIRED EMPLOYEES. (AMCRE)

**ARTICLE II. GOALS AND OBJECTIVES**

This Association is a voluntary non-profit Association of the retired employees of the County of Mendocino, as defined in Article III, who have banded together for the purpose of promoting an Association; to foster friendship, unity, strength and growth among its members.

**ARTICLE III. MEMBERSHIP**

Section 1. Any person who has contributed to the retirement fund of the County of Mendocino and is eligible for retirement in accordance with the provisions of the State of California County Employees' Retirement Laws of 1937 is eligible for Regular membership in this Association.

Section 2. The spouse of a Regular member, or the spouse of a deceased person eligible for Regular Membership in this Association under Section 1, shall be eligible for Associate Membership in this Association with all rights and privileges except voting and holding an elective office.

- (a) Associate Members may be appointed to serve on a SubCommittee Committee at the discretion of the President.
- (b) Honorary Membership may be granted by the Board of Directors to any person who has contributed outstanding service to this Association. Honorary Membership shall be exempt from payment of dues, shall not be eligible to vote or hold an elective office.

Section 3. Authorization for Automatic deduction of dues from monthly retirement benefit is required at time of application for Regular or Associate Membership.

**ARTICLE IV. OFFICERS**

Section 1. The elective officers of this Association shall be President, Vice-President, Secretary, Treasurer, CRCEA Representative, and no more than six Directors. The elective officers shall constitute the Board of Directors.

Terms of all elective officers shall be one year. Terms for the six elected Directors shall be: 2 shall serve for one year, 2 shall serve for two years and 2 shall serve for three years. Fifty percent, plus one of the combined Board of Directors shall constitute a quorum.

**ARTICLE V. DUTIES OF OFFICERS**

Section 1. The President shall preside at all meetings of this Association and its Board of Directors. The President shall appoint the chairpersons of the standing committee; shall fill all

vacancies subject to ratification of the Board of Directors; shall be ex-officio member of all committees except the Nominating Committee; shall appoint an Auditor, with the consent of the Board of Directors, who shall annually audit the Treasurer's records.

Section 2. The Vice-President shall preside at all meetings in the absence or inability of the President to do so, shall serve as Program Chairman, and shall perform such other duties as may from time to time be prescribed by the President or Board of Directors.

Section 3. The Secretary shall keep a written record of pertinent procedures and actions taken at all meetings of the Association and the Board of Directors shall perform such other duties as may from time to time be prescribed by the President or the Board of Directors.

Section 4. The Treasurer shall maintain an orderly account of dues paid and for all money received and paid out by this Association; shall pay all bills authorized and shall be prepared to make a financial report at each of the Board of Directors and General Membership meetings, or when called upon. All bills shall be paid by check signed by the Treasurer or may be countersigned by the President or other authorized person selected by the Board of Directors.

Section 5. Should a vacancy occur on the Board of Directors, the Board shall make an appointment for the unexpired term subject to approval of the membership at the next Regular meeting.

Section 6. A vacancy of any office may be declared by a majority vote of the Board of Directors whenever an officer misses two consecutive Regular meetings of the Board of Directors without first having requested and obtained an excuse from the President.

#### **ARTICLE VI. COMMITTEES**

Section 1. Standing Committees shall be: Membership, Newsletter Editor, Retirement Board Liaison, Scholarship, and Sunshine. Committee Chairpersons shall select committee members as necessary to accomplish work required.

#### **ARTICLE VII. DUTIES OF COMMITTEES**

Section 1. Membership Committee shall promote membership, shall maintain a current Membership Roster and file of enrollment cards. Shall provide Newsletter Editor with a list of new members indicating name, department from which retired, date of retirement and date joined this Association.

Section 2. Program Committee shall be responsible for programs for meetings, shall secure speakers, entertainment and provide lecturers, literature and other material for Regular and Special meetings. It shall also provide social and recreational activities for the benefit and entertainment of the members.

Section 3. Legislative Committee shall review all proposed and pending legislation of interest to retired persons in order to

- (a) Keep members of this Association informed on legislative matters;
- (b) Advise or recommend to the Board of Directors action on legislative matters.

Section 4. Newsletter Editor shall prepare and disseminate the Association newsletter containing news and activities of the meetings and members to the general membership.

Section 5. The Board of Directors shall appoint a member to act as liaison for AMCRE to keep the Association apprised of activities of the Retirement Board relating to retirement benefits and as a CRCEA representative for current legislative updates related to Mendocino County retirees.

#### **ARTICLE VIII. MEETINGS**

Section 1. A Regular meeting of this Association may be held in February, April, June, August, October and December. Regular meetings shall be held no less than four times a year at a time and place designated.

Section 2. (a) Special meetings of this Association may be called by the President, with the consent of the Board of Directors, by giving written notice by mail to all members not less than ten days prior to the date of the called meetings. Such notices shall state the place, date, time and purpose of the Special meetings.

(b) Emergency meetings may be called by the President with the approval of the Board of Directors, with notice to the membership.

Section 3. A majority vote of members present at as Regular or Special meeting shall prevail.

Section 4. The regular Board of Directors meetings shall meet on alternate months of the regular General Membership meetings or at the call of the President.

#### **ARTICLE IX. FISCAL YEAR**

Section 1. The fiscal year shall be from January 1 through December 31.

#### **ARTICLE X. DUES**

Section 1. (a) Annual dues for Regular membership in this Association shall be Twelve dollars (\$12.00) payable monthly by automatic payroll deductions of One dollar (\$1.00).

(a.1) Current Associate members who were grandfathered in will continue to pay the 66 cent rate.

Section 2. A change in dues, requires a vote by the Board of Directors.

#### **ARTICLE XI. NOMINATIONS AND ELECTIONS**

Section 1. The Nominating Committee Chairperson shall be appointed by the President.

Section 2. At the regular General Membership meeting in August, the Nominating Committee shall present the names of not more than two nominees for each office. Nominations may also be made from the floor at this meeting. No one shall be nominated who has not given consent to serve if elected.

Section 3. Election shall be held in October by written ballot if there is more than one candidate for each office. The candidate receiving the highest number of votes shall be declared elected. If there is only one candidate for each office, election may be either by voice vote or a show of hands.

Section 4. Installation shall be held at the regular General Membership meeting in December. The new officers shall assume their duties at the close of that meeting.

#### **ARTICLE XII. PARLIAMENTARY PROCEDURE**

Section 1. Robert's Rules of Order (Revised) shall govern all parliamentary procedure at the Board of Directors, General Membership and Special meetings.

#### **ARTICLE XIII. AMENDMENTS**

Section 1. This Constitution and Bylaws may be amended at any Regular meeting of the Association by a majority vote of members present, providing notification has been mailed to the membership at least thirty days prior to the meeting at which such action is to be considered.

THESE BYLAWS CONTAIN AMENDMENTS OF MARCH 16, 1992, OCTOBER 11, 1993, DECEMBER 10, 1994, FEBRUARY 12, 1996, OCTOBER 14, 1996, DECEMBER 18, 1998, APRIL 14, 2008, DECEMBER 14, 2015 and April 12, 2021.